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Below Text:

Front: Times New Roman; Size: 12; Single Line Spacing; Paragraph Spacing: Before paragraph – 0.5 line; After paragraph – 0.5 line

Sali Joho (Corresponding author)

Department of Psychology, Faculty of Education, UNM, Malaysia

[Sali.Joho@unm.edu.my](mailto:Sali.Joho@unm.edu.my)

Salmah Ahmed

Department of English Studies, Faculty of Education, Peking University, china

[Salmah.Ahmed@pku.edu.cn](mailto:Salmah.Ahmed@pku.edu.cn)

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## **Abstract**

The abstract should be written in Calibri 10 pt, single spacing, and MUST be less than 300 words. There is no sub-section in the abstract, but in general, the contents should comprise of some background, methodologies, results, discussion, and conclusion.

**Keywords:** *Keyword one; keyword two; keyword three; keyword four and keyword five*  
*Kindly provide up to 6 keywords in italic separated with semicolons.*

**(Delete irrelevant text and instruction before submitting)**

## **Background**

### **How to use this template?**

This template provides details of the section that need to be completed by the author. This template contain eight main (9) sections: (1) title (2) authors and affiliations (3) abstract (4) introduction (5) Method (6) Result (7) Discussion (8) Conclusion and (9) References. Make sure to delete unwanted/irrelevant text before submitting. Use single-line spacing and leave a line gap between paragraphs. This helps your text to be read easily. Do not alter the current formatting of this template in order to squeeze more information (e.g., font size, line spacing, margins, layout, etc.). The completed full paper needs to be submitted to the ICOGE Online Submission Portal (<https://sites.google.com/view/icoge/home>) as a Microsoft Word file ([.doc] or [.docx] format). The author should provide adequate information for the full paper submission. The full papers that do not meet these formatting requirements will be returned. The organizing committee reserves the right to edit the full papers for clarity or correctness of English, but will consult the author if any significant changes are needed. Please contact ICOGE technical committee at [icoge@luc.edu.my](mailto:icoge@luc.edu.my) if require further assistance.

The introduction section should be written in a broad context (as far as possible) so that they are comprehensible to the general reader. Introduction section should define purpose of the works and its importance. Current state-of-the-art in the research field should be reviewed carefully and key research work should be cited (see references section). At the end of the section, briefly mention the aim of the work and highlight the principal conclusions.

**Methods** (The methods section should include)

Design

Participants

Process

Data collection (measurement- instrument- intervention ...etc)

**Results**

This should include the findings of the study including, if appropriate, results of statistical analysis which must be included either in the text or as tables and figures. summarize the collected data and the analysis performed on those data relevant to the discourse that is to

follow. Report the data in sufficient detail to justify your conclusions. Mention all relevant results, including those that run counter to expectation; be sure to include small effect sizes (or statistically nonsignificant findings) when theory predicts large (or statistically significant) ones. Do not hide uncomfortable results by omission. Do not include individual scores or raw data with the exception, for example, of single-case designs or illustrative examples. In the spirit of data sharing (encouraged by APA and other professional associations and sometimes required by funding agencies), raw data, including study characteristics and individual effect sizes used in a meta-analysis, can be made available on supplemental online archives.

Table 1. Table title (this is an example of table 1)

Condition	<i>M(SD)</i>	95%CI	
		LL	UL
Letters	14.5(28.6)	5.4	23.6
Digits	31.8(33.2)	21.2	42.4

*Note.* Place table caption in front of table body and description below the table body. Avoid vertical rules. Be sparing in the use of tables and ensure that the data presented in tables do not duplicate results described elsewhere in the article. You may resize the tables to fit the page size.

## Discussion

After presenting the results, you are in a position to evaluate and interpret their implications, especially with respect to your original hypotheses. Here you will examine, interpret, and qualify the results and draw inferences and conclusions from them. Emphasize any theoretical or practical consequences of the results. (When the discussion is relatively brief and straightforward, some authors prefer to combine it with the Results section, creating a section called Results and Discussion.);

## Conclusions

This should state clearly the main conclusions and provide an explanation of the importance and relevance of the study reported.

**NOTE: If abbreviations are used in the text they should be defined in full in the text at first use, and then their abbreviations can be used.**

## **Declarations**

All manuscripts must contain the following sections under the heading 'Declarations':

- **Ethics approval and consent to participate**

Manuscripts reporting studies involving human participants, human data or human tissue must:

- include a statement on ethics approval and consent (even where the need for approval was waived)
- include the name of the ethics committee that approved the study and the committee's reference number if appropriate

Studies involving animals must include a statement on ethics approval and for experimental studies involving client-owned animals, authors must also include a statement on informed consent from the client or owner.

Consent for publication

Availability of data and materials

Competing interests

Funding

Authors' contributions

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Identify grants or other financial support (and the source, if appropriate) for your study; do not precede grant numbers by No. or #. Next, acknowledge colleagues who assisted in conducting the study or critiquing the manuscript. Do not acknowledge the persons routinely involved in the review and acceptance of manuscripts <sup>≠</sup> peer reviewers or editors, associate editors, and consulting editors of the journal in which the article is to appear. In this paragraph, also explain any special agreements concerning authorship, such as if authors contributed equally to the study. End this paragraph with thanks for personal assistance, such as in manuscript preparation.

Please see below for details on the information to be included in these sections.

If any of the sections are not relevant to your manuscript, please include the heading and write 'Not applicable' for that section.

## **References**

Follow APA referencing style

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